Annexure 3

Attendance Sheet:

Name of Student :	
Enrollment No.:	
Branch:	
Date of Commencement of Internship:	
Date of Completion of Training :	
Organization Name :	

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
& Year																															

Note:

- 1. Attendance sheet should remain affixed in daily training dairy.
- 2. Don not remove or tear it off.
- 3. Student should sign/initial in the attendance column. Do not mark "P"
- 4. Holiday should be marked with red ink in attendance column. Absent should be marked as "A" with red ink.
- 5. Signature of company internship supervisor with company stamp/seal

Industry Signature :	
Industry Supervisor Name :	Company Stamp/Seal
Email Id :	